

# PROCUREMENT/SOURCING ANALYST - ANALYTICAL AND REPORTING SPECIALIST

*Posted on 21 december, 2023*

**Company Name** Swedish Match AB

**Location** Göteborg

## **Job Description**

*We are seeking a highly analytical and detail-oriented individual to join our Procurement team as an Analytical and Reporting Specialist. This role will be responsible for gathering, analyzing, and interpreting purchasing data to generate reports, identify trends, and provide actionable insights to support strategic decision-making within the procurement function.*

*In this newly established position, reporting to the Director of Procurement, you will be a part of a team covering all aspects of strategical and operational procurement.*

## **Key Responsibilities**

- **Data Analysis:** Collect, clean, and analyze purchasing data such as spend- and cost- analysis, volume scenario analysis. Conduct in-depth analysis to identify trends, patterns, and opportunities for optimization in procurement processes.
- **Reporting:** Develop and maintain comprehensive reports and dashboards that communicate key purchasing metrics, including supplier performance, cost savings, inventory levels, and purchasing trends. Present findings to stakeholders in a clear and concise manner.
- **Forecasting and Predictive Analysis:** Utilize historical data and forecasting models and long range plan to predict purchasing needs, demand fluctuations, and potential risks. Assist in developing strategies to mitigate risks and optimize inventory levels.
- **Process Improvement:** Collaborate with cross-functional teams to identify areas for process improvement within the procurement function. Propose and implement solutions to enhance efficiency and cost-effectiveness.
- **Supplier Performance Evaluation:** Assist in evaluating supplier performance metrics and KPIs. Work closely with the procurement team to assess supplier capabilities, negotiate terms, and drive improvements.
- **Data Integrity and Compliance:** Ensure data accuracy, integrity, and compliance with relevant

standards and policies. Implement controls to maintain high-quality data for analysis and reporting purposes.

## Qualifications

- Bachelor's degree in Business Administration, Economics, Supply Chain Management, or a related field. Advanced degree or certifications in analytics is a plus.
- Solid experience in a data analysis or reporting role, preferably within a procurement or purchasing environment.
- Proficiency in data analysis tools and software (e.g., Excel, SQL, Power BI, SAP) with the ability to visualize data effectively.
- Experience in our ERP system DynFO
- Strong analytical and problem-solving skills, with the ability to translate data into actionable insights and recommendations.
- Excellent communication and presentation skills to convey complex information to diverse stakeholders.
- Detail-oriented mindset with a focus on data accuracy and integrity.
- Ability to work collaboratively in a team environment and manage multiple projects with competing deadlines.

Swedish Match offers a hybrid working place and you will be able to work from home 1-2 days a week.

If you have questions regarding Swedish Match or this open position, please contact our recruitment partner at Moveup Consulting AB, Tom Bergqvist. We are looking forward to having your application, CV and cover letter, sent to [tom.bergqvist@moveup.se](mailto:tom.bergqvist@moveup.se).

As part of this recruitment the final candidate will undergo a background check.

*By submitting your application, you also consent to us storing your personal data, including CV & cover letter and the right to share this information with third parties (our client). You can revoke the consent whenever you want.*

## Om företag

### **About Swedish Match**

*Swedish Match develops, manufactures, and sells quality products with market leading brands in the product segments Smokefree, Cigars, and Lights. The largest product segment is Smokefree Products, which includes nicotine pouches, snus, moist snuff and chewing tobacco.*

*Production is in seven countries, with the majority of the Group sales coming from the US and Scandinavia. With the vision of a world without cigarettes, Swedish Match strives to contribute to improved public health by offering attractive alternatives to cigarettes with its smokefree products. Some of its well-known brands include: General (snus), ZYN (nicotine pouches) and Cricket (lighters).*

Read more about Swedish Match at [www.swedishmatch.com](http://www.swedishmatch.com)

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